



M-11A Detailed General Ledger Transaction

Overview

These guidelines have been designed to help you understand the information on the Detail General Ledger. The report is available on 7hub. (Click on Store Tools. Then click on Reports and select the specific report and timeframe desired.) The Franchise Detailed General Ledger shows detail transactions to all accounts for the month.

Only a segment of an actual Monthly Accounting Entries is pictured. The sample does include an explanation of the entries on the report to enable you to understand information about expenses charged to your store.

Accounting Customer Service can help explain entries or provide support.



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Example

RODID: 11A 00XXXXX MAY-XX JUN-XX
 RUN DATE: 09-JUN-XX: 7:05 PM
 REPORTID: CF011A

7-ELEVEN, INC.
 DETAILED GENERAL LEDGER TRANSACTIONS
 MAY-XX Through MAY -XX

PAGE: 4
 SLC CONSOLIDATED REPORTS

XXXX5 MIKE & JANE FRANCHISEE

SOURCE / CATEGORY	JOURNAL / JOURNAL LINE DESCRIPTION	AMOUNT
00340.0000 DRAW - MTHLY / GTRLY Payables	See AP9 Report for details	BEGINNING BALANCE: 11,373.10 4,369.39 NET ACTIVITY: 4,369.39 ENDING BALANCE: 15,762.49
00350.0000 DRAW - ADDITIONAL		BEGINNING BALANCE: 15,000.00 NET ACTIVITY: 0.00 ENDING BALANCE: 15,000.00
00410.0000 MERCHANDISE SALES RETAIL CASH COMMISSION SALES COMMISSION SALES COMMISSION SALES COMMISSION SALES COMMISSION SALES	See Cash Reports for details PAYPHONE COM / SERV SALES LOTTO / LOTTERY COM / SERV SA MONEY ORDER COM SERV SALE LOTTO / LOTTERY COM / SERV SA ATM COM / SERV SALES	BEGINNING BALANCE: (440,271.92) (125,639.88) 71.34 588.21 320.35 421.82 948.33 NET ACTIVITY: (123,289.83) ENDING BALANCE: (563,561.75)
00422.0000 MONEY ORDER COMM / FEES COMMISSION SALES	MONEY ORDER COM / SERV SALE	BEGINNING BALANCE: (1,302.26) (320.35) NET ACTIVITY: (320.35) ENDING BALANCE: (1,622.61)
00423.0000 PAYPHONE COMM / FEES COMMISSION SALES	PAYPHONE COM / SERV SALES	BEGINNING BALANCE: (380.73) (71.34) NET ACTIVITY: (71.34) ENDING BALANCE: (452.04)
00424.0000 ATM COMM / FEES COMMISSION SALES	ATM COM / SERV SALES	BEGINNING BALANCE: (3,940.85) (948.33) NET ACTIVITY: (948.33) ENDING BALANCE: (4,889.18)
00440.0000 LOTTO / LOTTERY COMM / FEES COMMISSION SALES COMMISSION SALES	LOTTO / LOTTERY COM / SERV SA LOTTO / LOTTERY COM / SERV SA	BEGINNING BALANCE: (3,997.38) (588.21) (421.82) NET ACTIVITY: (1,010.03) ENDING BALANCE: (5,007.41)
00530.0000 MERCHANDISE COST OF SALES RETAIL MERCH	See Merch Report or Supplemental Schedule for details	BEGINNING BALANCE: 288,045.89 85,097.95 NET ACTIVITY: 85,097.95 ENDING BALANCE: 373,143.84



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Letter Codes and Headings Explanation

Headings	(A)	Store number
	(B)	Name of Franchisee(s)
	(C)	Date of report (month & year)
Entries	(D)	Oracle Account Number and Name of the Account Entry
	(E)	Beginning Balance in the Account Line for the current month (same as the ending balance from the prior month). Resets to \$0.00 on changeovers and January of each year
	(F)	Entry source from the Franchisee's Cash Report(s)
	(G)	The entry's Batch Name and source or document of origin. (This is used by the accounting department to locate the back-up in order to answer Franchisee's information requests concerning a specific entry).
	(H)	Ending Balance for the Account Line. Corresponds to the YTD Total on the Franchise Statement.
	(I)	Entry source from the Franchisee's Merchandise Report(s)

NOTE: When a description on the Detail General Ledger says, "See AP9 Report for details", it indicates an expense payable that has been processed for the store. Details of the transaction can be found on the AP9 (Monthly A/P Recap) or the APD (Daily A/P Recap).

When a description says, "See Cash Report for details", transaction information can be found on the appropriate Cash Report Summary (Cash Report).

When a description says, "See Merch Report for details", transaction information can be found on the appropriate Merchandise Reports (M01).